

# Route 66 Bridge Club

## 18-May-2021 Board Meeting #12

Start time: 2:28 pm

End time: 3:30 pm

Notes by Mary Heinking

### **Board Members Present**

### **Board Members Absent**

President: Phil Wilner

Membership Liaison: Bob Hanson

Secretary/Treasurer: Mary Heinking

Publicity/New Members: Carol Gammell

Facility: Ron Crowell

**Guests Present:** Jack Lindley, Henry Robin and Ray Zekauskas (part time)

### 1.0 Roll Call/Approval of Meeting Minutes

All five Board members were in attendance.

The meeting minutes of 5-Apr-2021 (Board Meeting #11) were approved without additions, deletions, or changes.

### 2.0 Facilities Update

#### *Update*

Jack Lindley provided an update on our facilities repair from the frozen sprinkler pipe. As of today (18-May-2021), the drywall has been installed. The contractors are waiting on materials including trim and flooring. The flooring needs to be installed before the bathroom fixtures and partitions can be reinstalled. Jack has lined up Murray Womble (who did the original install) for this work. Jack is waiting on the sprinkler repair before replacing the ceiling tiles. Jack says the landlord plans to repair the obvious leak and then to test the system to make sure that there are no other leaks. Jack's best forecast is that the construction work could be completed in 3 weeks (i.e. around 8-Jun-2021).

Phil provided an update on his dealings with the insurance company. Hartford has reimbursed us for both original cost estimates less our \$1000 deductible. We have deposited checks for \$6225 and \$5135 (\$11,360 total). Mary has been sending Jack checks as required to finance the work. Hartford has the invoice from the restoration company. We have not seen it but the claims adjustor told Phil that the invoice amount was \$21,000. Not only did the restoration company remove perfectly good facilities but the amount even had all of that work been justified is clearly absurd. We don't know how this will be resolved.

At meeting #11, Phil directed Mary to not pay the May-2021 rent until the situation could be resolved. After receipt of both insurance checks, Phil directed Mary to pay the May-2021 rent and Mary did so. At this meeting, Phil directed Mary to not pay the Jun-2021 rent until the restoration invoice issue is resolved.

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## *Reopening*

After the facilities are restored, there is still work to be done before we can reopen (this is further discussed in section 4 of these minutes). The facilities will have to be cleaned and the facility set up for game play. Our best forecast as to reopening is Monday, 21-Jun-2021.

At this meeting, the Board agreed to hire our previous cleaner to clean the entire club before reopening. The club will then need to be set up (e.g. tables, chairs, tablecloths, bidding boxes, etc.)

Action Item: Ron Crowell to contact Bev and confirm she wants to deep clean the club and continue her previous program of twice weekly cleaning.

We also reviewed and revisited our prior decisions in terms of reopening protocol. Dr. Ray Zekauskas noted that the vast majority of our age group has been vaccinated and that the 7 day moving average for new cases (not hospitalizations) in Oklahoma has plummeted to about 100 per day (i.e. the current caseload is very low). The general consensus at the meeting is that vaccinated players are at minimal risk from non vaccinated players.

However, as of 1-2 months ago, the sentiment of our players was that they needed to have all players vaccinated before returning to face to face play. At this meeting, we agreed that we would use an honor system and request that all players be vaccinated prior to play, but that we would not be maintaining a list or checking vaccination cards. We will also poll our players at the games during the first month to ascertain their feelings about playing with unvaccinated players. Henry Robin noted that ACBL and unit owned clubs as well as ACBL tournaments currently require proof of vaccination as well as masks. Those requirements do not apply to Route 66 as we are a non profit not owned by the unit. Henry Robin requested that the Board post our policy on the wall so that the game directors know what they should be enforcing. Henry Robin also suggested that it would be good if someone from the Board could be at the first face to face game of each day to answer questions. This will be somewhat challenging given that both Phil is travelling.

Action Item: Mary Heinking will publish our new reopening criteria both on our website and on the bulletin board.

## **3.0 Game Schedule**

Since our last meeting, Phil and Mary have been working with our previous game directors and Fun & Games to develop a draft game schedule which includes both face to face and virtual club games. At this meeting, Mary circulated a draft for review. The schedule for face to face games is very similar to what it was pre covid. The major changes are that Henry Robin will be directing the Tuesday open game, David Owens will be directing the Thursday limited game at least to start and there will be no Wednesday lunch. Mary Heinking will be sitting the director test later this summer so that she can provide backup for the Easybridge! and limited games. Barbara Holloway has graciously agreed to be the point person for the game directors. It was agreed that we will hold a meeting with all of the directors prior to reopening; the tentative date for this meeting is Tuesday, 8-Jun-2021, at 330 pm. Mary Heinking noted that her four requests to the Common Game for information on how to participate have not been responded to. Henry Robin is going to replicate boards for the Tuesday open game based on the program he currently uses, not the Common Game. In terms of virtual club games, the current plan is for the Oklahoma Collective to run six virtual club games each week. At this meeting, the Board requested that Mary ask Susan Williamson to delay the proposed start time for the Tuesday and Thursday afternoon open games from 2 pm to 230 pm. The Oklahoma Collective virtual game schedule will be reviewed and approved by the Fun & Games Board of Directors on 19-May-2021.

Action Item: Mary to work with Susan Williamson to finalize the virtual club schedule.

Action Item: After the virtual club schedule is agreed, Mary will send out an email blast asking for player feedback on the schedule for face to face games. The plan will be to finalize the game schedule at our next Board meeting.

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## 4.0 Reopening Execution Plan

The draft developed by Mary Heinking and sent out to the Board prior to the meeting was reviewed.

### *Facility*

Ron Crowell will be in charge of getting the club cleaned, set up, and inventorying/repurchasing needed materials. At this meeting we agreed that we would continue to provide coffee (complimentary) and bottled water (for a fee). Ron will also buy the replacement lock for the filing cabinet. Phil will check with AT&T about setting up voice mail which AT&T can transcribe and send to our club email address. James Tyner will handle getting our computer and Bridgemates functional and set up the printer. James can also verify the uploading of game results into ACBL but this should be straightforward (Mary previously made sure that all of our directors are listed under the Club Manager section of the ACBL website).

### *Games*

After the game schedule is finalized, Mary will update our club entry on the ACBL website and the Route 66 website. Mary will send out an email blast regarding our reopening.

### *Players*

Mary will generate a list of previous Route 66 players who are not on our email mailing list (e.g. Frank, Susan, Charlotte, Doris, etc) so that we can let them know about our reopening. Carol agreed to call each of them after our game schedule is finalized.

### *Financial*

Mary will make sure we have petty cash on hand and that she reviews our money tracking procedure with the game directors at the game director meeting in June. Mary will also need to make arrangements for the printing of additional prepaid tickets but the thought is that many members still have these from before we shut down.

### *Easybridge!*

We will figure out the logistics, teachers, and publicity for Easybridge! after we reopen. Easybridge! is going to start in mid September so we have a little time.

## 5.0 Next Meeting

The next Board meeting will be Tuesday, 8-Jun-2021, at 2:30 pm. It will be followed by a meeting of all the game directors at 3:30 pm.

## 6.0 List of Meeting Minute Attachments

None